

1. **Financial Assistance Small Grants Scheme** (Pages 1 - 5)

CABINET MEMBERS DELEGATED DECISION

Open		Would any decisions proposed :		
Any especially affected Wards	Mandatory/	Be entirely within Cabinet's powers to decide	YES/NO	
	Discretionary /	Need to be recommendations to Council	YES/NO	
	Operational	Is it a Key Decision	YES/NO	
Lead Member: E-mail: cllr.elizabeth.nockolds@west-norfolk.gov.uk		Other Cabinet Members consulted: None		
		Other Members consulted: None		
Lead Officer: Lorraine Gore E-mail: Lorraine.gore@west-norfolk.gov.uk Direct Dial (01553 616432)		Other Officers consulted: Sarah Dennis		
Financial Implications YES/NO	Policy/Personnel Implications YES/NO	Statutory Implications YES/NO	Equal Impact Assessment YES/NO If YES: Pre-screening/ Full Assessment	Risk Management Implications YES/NO
If not for publication, the paragraph(s) of Schedule 12A of the 1972 Local Government Act considered to justify that is (are) paragraph(s)				
Date meeting advertised: 10 th January 2019		Date of meeting decision to be taken: 17 th January 2019		
Deadline for Call-In: 24 th January 2019				

Financial Assistance Small Grants Scheme

Summary

This report details a decision made in relation to an application for funding to commemorate the end of the First World War, during the financial year 2018-19.

Recommendation

To approve the decision set out below.

Reason for Decision

Determination of applications under the Small Grants Scheme.

An application for funding was received on 7th January 2019 to the 'Themed' fund within the Financial Assistance Scheme, which falls within the Culture, Heritage and Health Portfolio. This report details the recommendation made following discussions with the Portfolio Holder.

The recommendation featured in this report is subject to the 'call in' procedure. When the grant decision becomes official the applicant will be notified in writing by the Norfolk Community Foundation on behalf of the Borough Council. All terms and conditions of the grant will be stated in the official offer letter.

Themed Funding – Commemorating WW1 Fund

Applicant	Summary of request	Decision
West Norfolk Academies Trust	To bring all West Norfolk Academies Trust primaries together to commemorate the 2018 remembrance through poetry, narration and song.	£250.00 towards the cost of transport only
TOTAL AWARDED		£250.00

Policy Implications

None

Financial Implications

The total Financial Assistance budget for the 'Themed' Revenue fund is as follows:

2018/19 – Commemorating WW1 Fund	£
Budget 2018/19 – Funds Available	4,000
Previous report	3,950
Funds no longer required - Sandringham	200
This report	250
Balance of funds available 2018/19	0

There is sufficient budget provision to cover the recommendation in this report.

Personnel Implications

None.

Statutory Considerations

None.

Equality Impact Assessment (EIA)

None.

Risk Management Implications

None.

Declarations of Interest / Dispensations Granted

None.

Background Papers

Original application forms.

Signed:.....

Cabinet Member for:.....

Date:.....

Pre-Screening Equality Impact Assessment

**Borough Council of
King's Lynn &
West Norfolk**



Name of policy/service/function	Financial Assistance – Small Grants Scheme				
Is this a new or existing policy/ service/function?	New / Existing (delete as appropriate)				
Brief summary/description of the main aims of the policy/service/function being screened. Please state if this policy/service rigidly constrained by statutory obligations	A small budget is available for local community and voluntary groups to apply for funding, under the guidance of set criteria, to improve community facilities. The Scheme is administered by Norfolk Community Foundation, with grant award decisions made by Borough Council Officers and Members. It is not a statutory function.				
Question	Answer				
<p>1. Is there any reason to believe that the policy/service/function could have a specific impact on people from one or more of the following groups according to their different protected characteristic, for example, because they have particular needs, experiences, issues or priorities or in terms of ability to access the service?</p> <p>Please tick the relevant box for each group.</p> <p>NB. Equality neutral means no negative impact on any group.</p>		Positive	Negative	Neutral	Unsure
	Age			X	
	Disability			X	
	Gender			X	
	Gender Re-assignment			X	
	Marriage/civil partnership			X	
	Pregnancy & maternity			X	
	Race			X	
	Religion or belief			X	
	Sexual orientation			X	
Other (eg low income)			X		
Question	Answer	Comments			
2. Is the proposed policy/service likely to affect relations between certain equality communities or to damage relations between the equality communities and the Council, for example because it is seen as favouring a particular community or denying opportunities to another?	Yes / No	No- any constituted group can apply for funding. Providing the function for which they are applying for benefits the community, and meets the Scheme criteria, then any group can apply.			
3. Could this policy/service be perceived as impacting on communities differently?	Yes-/ No	Every application has to demonstrate a clear benefit to the community so grants will only ever improve a community and its facilities.			
4. Is the policy/service specifically designed to tackle evidence of disadvantage or potential discrimination?	Yes-/ No	Some projects will do this through their activities, but this is not a specific requirement of the Scheme.			
<p>5. Are any impacts identified above minor and if so, can these be eliminated or reduced by minor actions? If yes, please agree actions with a member of the Corporate Equalities Working Group and list agreed actions in the comments section</p>	Yes-/ No	Actions:			
		Actions agreed by EWG member:			
Assessment completed by: Name SARAH DENNIS					
Job title: PARTNERSHIPS & FUNDING OFFICER	Date: 8 th January 2019				

Please Note: If there are any positive or negative impacts identified in question 1, or there any 'yes' responses to questions 2 – 4 a full impact assessment will be required.